

ILLINOIS STATE POLICE DIRECTIVE ADM-112, INTERNAL INFORMATION DISSEMINATION

RESCINDS: ADM-112, 2017-051, revised 09-08-2017.	REVISED: 01-03-2023 2023-006
RELATED DOCUMENTS: None	RELATED CALEA STANDARDS (6th Edition): 12.1.4, 33.5.2, 41.1.2, 41.1.3

I. POLICY

The Illinois State Police (ISP) will use various and diverse methods to disseminate information to employees.

II. PROCEDURES

II.A. To help foster communications, a free flow of information will exist within the Department.

II.B. The Department will disseminate information to employees of the Department by, but not limited to, the following methods:

II.B.1. Code in-service briefings

II.B.2. Command meetings

II.B.3. Commanding Operational Policing Strategies (COPS)

II.B.4. Directives distributed via automated systems

II.B.5. E-mail notes/messages

II.B.6. General Orders

II.B.7. Illinois Wireless Information Network (IWIN) messages

II.B.8. ISP Intranet

II.B.9. Law Enforcement Agencies Data System (LEADS) administrative messages

II.B.10. Memoranda/letters/special mailings

II.B.11. Newsletters

II.B.12. Shift summary/briefings messages

II.B.13. Zone/Troop/Bureau/Laboratory staff meetings

II.C. Commanders/managers/supervisors are responsible for ensuring appropriate dissemination methods are used.

-End of Directive-